NAAC

Revised Format of Self-Study Report

(As per the NAAC Manual for Universities effective from July, 2017)

Quantitative Metrics for Department of Sociology University of Delhi

CRITERION I - CURRICULAR ASPECTS

Key Indicator - 1.1 Curriculum Design and Development

Metric No. (as per NAAC Manual)	Description (as per NAAC Manual, July 2017, for Reference purposes)	Data Requirement from Department (For Academic years 2012-13 to 2016-17)	Academic Years 2012-13 to 2016-17				
			2012-13	2013-14	2014-15	2015-16	2016-17
1.1.2	**Percentage of programmes where syllabus revision has taken place in last 5 years. Revised programme /Total Programme * 100**	No. of courses/ programmes revised in last 5 years	**6**				
		Course Code	**2015-16 - SOC 215, SOC 217,SOC 221** **2016-17 - SOC 105, SOC 212, SOC 223**				
		Course Title/ Programme Title	2015-16 - Sociology of Education, Population and society, Agrarian Sociology 2016-17 - Political Sociology, Sociology of Symbolism, Medical Sociology				
		Total number of courses/programmes offered in Department	24				
1.1.3	**Courses having focus on employability/ entrepreneurship/ skill development. Name of the course/ programme with major activities**		2012-13	2013-14	2014-15	2015-16	2016-17
		Name of the course/programme	All the optional courses offered in M.A final as well as compulsory courses on Research Methods focus on employability entrepreneurship and skill development. **Methods of Sociological Research SOC-209**				
		Supporting Document required: *See appendix 1.1.3* ***Document Attached** In case any such course is introduced in Dept. / Centre, please provide : i) Programme/curricula/syllabus: ***See appendix : 1.1.3***					

		ii) Minutes of the Committee of Courses iii) Faculty minutes iv) AC approval					

Key Indicator - 1.2 Academic Flexibility

1.2.1	**New courses introduced during last five years**	Number of new courses	**Society and Ecology**				
		Total number of courses offered	**24**				

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Supporting Document required: ***See appendix 1.2.1***

Name of new courses : Society and Ecology

Name of programmes : M.A

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Key Indicator- 1.3 Curriculum Enrichment

1.3.2	**Number of value added courses imparting transferrable life skills in last 5 years**	No. of courses in last 5 years with 30 or more contact hours	23 Courses				
		Course Code and Title	SOC 211 (Sociology of Development)				
			2012-13	**2013-14**	**2014-15**	**2015-16**	**2016-17**
		No. of times offered during the same year	Once	Once	Once	Once	Once
		Total no. of students Completing the course in the year	63	53	53	56	56
1.3.4	**Number of students undertaking field projects/internships**	No. of students undertaking field programmes/ internship	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**
			ALL	ALL	ALL	ALL	ALL

		Names of the programme
		In Method of Sociological Research Course (SOC – 209) all students are required to complete a field based project.

	Key Indicator 1.4 Feedback system	
1.4.1	**Structured feedback from 1) student, 2) Teachers, 3) Employers, 4) Alumni, 5) Parents** **A. any 4 of the above** **B. any 3 of the above** **C. any 2 of the above** **D. any 1 of the above** **E. None of the above**	Choose any one of the given options and respond accordingly with result. In case of choosing any option between A and D, give supporting documentary evidence i.e. filled feedback form from any of the stake holders as an example **D. any 1 of the above** *See appendix 1.4.1*

Criterion II - Teaching - Learning and Evaluation

Key Indicator - 2.1 Student Enrolment and Profile

Metric No. (as per NAAC Manual)	**Description** (as per NAAC Manual, July 2017, for Reference purposes)	**Data Requirement from Department** (For Academic years 2012-13 to 2016-17)	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**
2.1.1	**Average percentage of students from other States and Countries during the last five years**	Number of students enrolled from other states and countries. (Data to be given on the basis of permanent address mentioned by the student in the admission form).	M.A - 06 MPhil - 10 Ph.D - 01	M.A - 06 MPhil - 07 Ph.D - 03	M.A - 06 MPhil - 12 Ph.D - 03	M.A - 11 MPhil - 05 Ph.D - 01	M.A - 09 MPhil - 02 Ph.D - 07
		Total number of students enrolled in Dept./Centre (**Number of student admitted in that year**)	M.A – 96 MPhil - 27 Ph.D - 11	M.A – 83 MPhil - 27 Ph.D - 06	M.A - 90 MPhil - 26 Ph.D - 06	M.A - 93 MPhil - 26 Ph.D - 14	M.A - 94 MPhil - 24 Ph.D - 11

Metric No.	Description	Data Requirement from Department	2012-13	2013-14	2014-15	2015-16	2016-17
2.1.2	**Demand Ratio (Average of last five years)**	Number of seats available in all the programs	M.A - 86 MPhil - 25 Ph.D – NA	M.A - 86 MPhil – 25 Ph.D – NA	M.A - 86 MPhil - 25 Ph.D – NA	M.A - 86 MPhil - 25 Ph.D – NA	M.A - 86 MPhil - 25 Ph.D – NA
		Total number of eligible applications received	M.A - 943 MPhil - 195 Ph.D -NA	M.A - 672 MPhil - 193 Ph.D -NA	M.A - 1272 MPhil - 147 Ph.D -NA	M.A - 1213 MPhil - 186 Ph.D -NA	M.A - 1012 MPhil - 245 Ph.D -134
2.1.3	**Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years**	Number of students admitted from the reserved category (data to be given only for SC,ST,OBC students	M.A - 13,06,24 MPhil - 04,02,07 Ph.D – NA	M.A - 11,08,23 MPhil – 04,01,07 Ph.D – NA	M.A - 10,6,14 MPhil – 04,02,04 Ph.D – NA	M.A - 04,02,04 MPhil – 05,02,07 Ph.D – NA	M.A - 14,06,24 MPhil - 04,02,07 Ph.D – NA
		Total number of seats earmarked for reserved category (seats for SC.ST,OBC) as per GOI or State Government rule	M.A - 12,6,24 MPhil - 04,02,07 Ph.D - NA	M.A - 12,6,24 MPhil – 04,02,07 Ph.D - NA	M.A - 12,6,24 MPhil – 04,02,07 Ph.D - NA	M.A - 12,6,24 MPhil - 04,02,07 Ph.D - NA	M.A -12,6,24 MPhil - 04,02,07 Ph.D - NA

Key Indicator - 2.2 Catering to Student Diversity

Metric No. (as per NAAC Manual)	Description (as per NAAC Manual, July 2017, for Reference purposes)	Data Requirement from Department (For Academic years 2012-13 to 2016-17)	2012-13	2013-14	2014-15	2015-16	2016-17
2.2.2	**Student -Teacher ratio (Data**	Total number of students enrolled in the institution (Year wise)	261	241	262	286	261

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Requirement for last five years (year wise)	Total number of Permanent teachers in the institution (Year wise)	18	17	18	18	17
	Total number of Adhoc teachers in the institution (Year wise)	2	3	3	2	2
	Total number of differently-abled students on roll in the Dept/ Centre	3	3	3	3	3
	Total number of students on roll in the Dept/ Centre	261	241	262	286	261

Key Indicator- 2.3 Teaching- Learning Process

2.3.2	**Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E- learning resources etc.**	Number of teachers using ICT (LMS, e- resources) In Dept./ Centre	ALL LECTURERS USING ICT	ALL LECTURERS USING ICT	ALL LECTURERS USING ICT	ALL LECTURERS USING ICT	ALL LECTURERS USING ICT
		Number of teachers on roll	18	17	18	18	17
		ICT tools and resources available (Yes/No)	Yes				
2.3.3	**Ratio of mentor to students for academic and stress related issues**	Number of students assigned to mentor for academic and stress related issues	261	241	262	286	261
		Number of mentors assigned to address the issues	20	20	21	20	20
		Ratio (Mentor:Mentee)	1:9	1:9	1:9	1:9	1:9

		Key Indicator-2.4 Teacher Profile and Quality					
2.4.1	**Average percentage of teachers against sanctioned posts during the last five years**	Number of teachers (Data Requirement for last five years for permanent teachers)	18	17	18	18	17
		Number of sanctioned posts	27	27	27	27	27
2.4.2	**Average percentage of permanent teachers with Ph.D. during the last five years**	Number of permanent teachers with PhD	17	16	17	17	17
		Total number of permanent teachers	18	17	18	18	17
2.4.3	**Average teaching experience of permanent teachers in number of years**	Average teaching experience of all permanent teachers (give supporting document of names of only permanent teachers)	18.54	19.63	16.95	17.95	18.66
2.4.4	**Average percentage of Permanent teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years (Data Requirement for last five years)**	Number of Permanent teachers in Dept/Centre receiving awards from State, National, International level	2	1	5	5	0
		Total number of permanent teachers in Dept./ Centre	18	17	18	18	17
2.4.5	**Average percentage of permanent teachers**	Number of permanent teachers from other states	Regionaly diverse faculty	Regionaly diverse faculty	Regionaly diverse faculty	Regionaly diverse faculty	Regionaly diverse faculty

	from other States against sanctioned posts during the last five years (Data Requirement for last five years)	Total number of sanctioned posts					
			27	27	27	27	27

Key Indicator- 2.6 Student Performance and Learning Outcomes only for M.A

			2012-13	2013-14	2014-15	2015-16	2016-17
2.6.3	**Average pass percentage of students (Data Requirement for last five years)**	Program Code	2012-13	2013-14	2014-15	2015-16	2016-17
		Name of the program	M.A	M.A	M.A	M.A	M.A
		Number of students appeared	62	54	70	89	65
		Number of students passed	50	47	47	66	45

Key Indicator- 2.7 Student Satisfaction Survey

2.7.1	**Online student satisfaction survey regarding teaching learning process**	Data Requirement: N.A Name/ Class/ Gender Student Id number/ Aadhaar Id number Mobile number Email id	**Supporting Document required:** Degree programme Database of all currently enrolled students need to be prepared *See appendix 2.7.1*

Criterion III: Research, Innovations and Extension

Key Indicator 3.1 Promotion of Research and Facilities

Metric No. (as per NAAC Manual)	**Description** (as per NAAC Manual, July 2017, for Reference purposes)	**Data Requirement from Department** (For Academic years 2012-13 to 2016-17)	**Academic Years 2012-13 to 2016-17**				
			2012-13	**2013-14**	**2014-15**	**2015-16**	**2016-17**

3.1.3	Teachers awarded international fellowship for advanced studies/ research during the last five years	Number of teachers awarded international fellowship from 2012-13 to 2016-17.	1	1	4	3	0

Name of the teacher	Name of the award	Year of Award	Awarding Agency
Nandini Sundar	The Ester Boserup Prize	2016	University of Copenhagen Department of Food & Resource Economics
Meenakshi Thapan	Robert Schuman Fellowship	2012	Robert Schuman Center for Advance Studies
Yasmeen Arif	Fullbright-Nehru Senior Research Fellowship	2012	Fullbright-Nehru
Rajni Palriwala	ICCR Chair in Contemporary India	2014	Science PO , Paris
Yasmeen Arif	Global South Scholar-in-Residence	2012	Graduate Institute of Development and International Studies
Rita Brara (Retired)	Interdisciplinary Bridges for Indo-European Studies	2014	Department of Culture and Society, Aarhus University
Tulsi Patel	Exchange Program	2014	University of Gottingan
Meenakshi Thapan	Visiting Fellow	2014	South Asian Studies Program , NUS

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		Rita Brara (Retired)	Carson Fellow	2015	Center for Study of Environment and Society , Munich		
		Abhijit Dasgupta	UGC Exchange Program	2015	UGC		

Supporting Documents required: Please provide award letters of the teachers.

See appendix 3.1.3
Supporting Documents of Abhijit Dasgupta, Tulsi Patel, Rita Brara are currently not available.

3.1.4	**JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows in the university enrolled during the last five years**	Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows in the Dept./Centre from 2012-13 to 2016-17.	JRF-44 SRF-07 RA-01	JRF-20 SRF-08 RA-00	JRF-10 SRF-11 RA-02	JRF-24 SRF-20 RA-02	JRF-23 SRF-14 RA-01
		Name of Research fellow	**Year of enrolment**		**Duration of fellowship**	**Type of the fellowship**	**Granting agency**
		See appendix 3.1.4					
3.1.5	**Does the Department/ Centre have these facilities? If, so choose the options and provide relevant documents as mentioned.**	1. Central Instrumentation Centre 2. Animal House/Green House / Museum 3. Central Fabrication facility 4. Media laboratory/Business Lab/Studios 5. Research/Statistical Databases **Options:** A. Any four facilities exist B. Three of the facilities exist	**C. Two of the facilities exist (4 & 5)**				

		C. Two of the facilities exist D. One of the facilities exists E. None of the facilities exist **Opt any One**				

		Supporting Document required: Name of the facility : Media Library , Statistical Databases Year of establishment : 1968 Videos/pictures: *See appendix 3.1.5*				

3.1.6	**Whether the Department is under UGC - SAP, CAS, DST -FIST, DBT, ICSSR and other similar recognitions by government agency (Yes/No)?** **If Yes, Supporting Documents required**: Please provide departmental recognition award letters	**Name of the Scheme**	**Name of the funding agency**	**Year of Award**	**Funds provided**	**Duration of award**
		UGC - SAP, CAS	**UGC**	**2013**	**Rs.1 crore**	**5 year**
		See appendix 3.1.6				

Key Indicator 3.2 Resource Mobilization for Research

3.2.1	**Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international**	**Name of the Project/ Endowments, Chairs**	**Name of the Principal Investigator**	**Department of Principal Investigator**	**Year of Award**	**Funds provided**	**Duration of the project**	**Name of the Project/ Endowments, Chairs**

| bodies, endowments, Chairs in the institution during the last five years (Amount in Rupees)

(Data strictly for the period 2012-13 to 2016-17).

. | Words and Images: Intermedial Translations in Narrative Traditions | Roma Chatterji | Sociology | 2015 | Rs 2,08000 | 3 years | Indian Foundation of Arts |
| | Indian Cosmopolitan Alternatives: Ritual Intersections and the Proscription of Religious Offense | Radhika Chopra | Sociology | September 2014 to September 15 2019 | Rs 25,33100 | 4 years | Norwegian Reasearch Council |

Supporting Documents required :
Please provide grant award letters for research projects sponsored by non-government agency
See appendix 3.2.1

3.2.2	**Grants for research projects sponsored by the government sources during the last five years (for the period 2012-13 to 2016-17 ; Amount in Rupees)**	**Name of the Project**	**Name of the Principal Investigator**	**Department of Principal Investigator**	**Year of Award**	**Funds provided**	**Duration of the project**	**Funding Agency**	**Total amount of funds received**
		State Ethnicity and Development : A Study of Ethnic Assertions, Conflicts and	Aphun Kamei	Sociology	2013	Rs 1,500000	2 years	ICSSR	7,50,000

Movements in North East India.							
Muslim Outcastes in West Bengali	Abhijit Dasgupta	Sociology	2016	Rs 150,0000	1 years	ICSSR	7,50,000
Educating India: Possibilities for Curricular Change	Meenakshi Thapan	Sociology	2015	Rs 100000	1 year	DU,R&D	100000
Marriage Markets	Anuja Agrawal	Sociology		Rs 30000	1 year	DU,R&D	Rs 30000
Affirmative Action and the Muslim Community in Eastern India	Abhijit Dasgupta	Sociology		Rs 100000	1 year	DU,R&D	100000
Arya Samaj Marriage	Anuja Agrawal	Sociology		Rs 60000	1 year	DU,R&D	Rs 60000

Supporting Documents Required: Please provide grant award letters for research projects sponsored by Government funding agencies.

See appendix 3.2.2

3.2.3	**Average number of research projects per teacher funded by government and non-government agencies during the last five years**	Total Number of research projects during last five years (Add all the projects amended by both government and non-government agency in respect of all faculty members)	8

		Total Number of teachers	18

		Supporting Documents Required: Please provide grant award letters for research projects sponsored by Government and Non-Government Agencies. ***See appendix 3.2.1 & 3.2.2***

Key Indicator 3.3 Innovation Ecosystem

3.3.3	**Number of Awards for innovation won by teachers/research scholars/students during the last five years**	**Name of the Awardee**	**Name of the Awarding Agency with contact details**	**Year of Award**
		N.A	N.A	N.A
		N.A	N.A	N.A
		Supporting Documents Required: Please provide award letters		

3.3.4	**Number of Start-ups incubated on campus during the last five years**	**Name of the start ups**	**Nature of start up**	**Year of commencement**	**Contact information of the promoters**
		N.A	N.A	N.A	N.A
		N.A	N.A	N.A	N.A
		N.A	N.A	N.A	N.A
		Supporting Documents Required: Please provide sanction letter from the University for the start-ups on campus.			

Key Indicator3.4 Research Publications and Awards

3.4.2	**Has any faculty from the Dept./Centre received incentive from the University for getting state, national and international recognition/awards (Eg. R.**	(No)			
		Name of the Awardee with contact details	**Name of the Awarding Agency**	**Year of Award**	**Incentive details**

	& D. grants; Travel Grants; Grants for Publications; Conference Registration for Paper presentation; Collaborations, etc.)				
		Rajni Palriwala	University of Delhi	2017	Royal Geographic Society London
		Rajni Palriwala	University of Delhi	2012	European Conference of South Asian Studies Portugal
		Supporting Documents required: Please provide letters of awards. ***See appendix 3.4.2***			

3.4.3	**Patents published/awarded during the last five years (2012-13 to 2016-17)**	**Name of the Patent published/awarded**	**Patent Number**	**Year of Award**
		NA	**NA**	**NA**
		NA	**NA**	**NA**
		Supporting Documents required: Please provide the letters of award		

3.4.4	**Number of Ph. Ds awarded per teacher during the last five years**	**Name of the PhD scholar**	**Name of the Department**	**Name of the guide/s**	**Year of registration of the scholar**	**Year of award of PhD**
		Asim Chowdhury	Sociology	Roma Chatterji		2012-2013
		Aruna Grover	Sociology	Meenakshi Thapan		2012-2013
		Anuradha Sharma	Sociology	Meenakshi Thapan		2012-2013
		Karim Tafazzoli	Sociology	Rabindra Ray		2014-2015
		Saroj Kumar Dhal	Sociology	Tulsi Patel		2014-2015
		Putul Borah	Sociology	Abhijit Dasgupta		2014-2015
		Alexius Dung Dung	Sociology	Kamei Aphun		2014-2015
		Sakshi Khurana	Sociology	Rajni Palriwala	2010	2014-2015
		Rokhsar D. Vakharia	Sociology	Deepak Mehta	2009	2014-2015

		Geetika Bapna	Sociology	Satish Deshpande	2008	2014-2015
		S Manikho Kohusii	Sociology	Abhijit Dasgupta	2010	2015-2016
		Ishita Dey	Sociology	Rajni Palriwala	2011	2015-2016
		Subhadeepta Ray	Sociology	Rajni Palriwala	2009	2015-2016
		Younes Saramifar	Sociology	Deepak Mehta		2015-2016
		Pranta Pratik Patnaik	Sociology	Satish Deshpande	2007	2015-2016
		Rosy Hastir	Sociology	Radhika Chopra.	2009	2015-2016
		Soibam Haripriya	Sociology	Radhika Chopra	2010	2016-2017
		Subhashim Goswami	Sociology	Yasmeen arif	2011	2016-2017
		Vasundhara Jairath	Sociology	Sudha Vasan	2010	2016-2017
		Anita Sharma (W)	Sociology	Rita Brara	2009	2016-2017
		Minati Kumari Dash	Sociology	Nandini Sundar	2010	2016-2017
		Kanika Kakar (W)	Sociology	Rajni Palriwala	2009	2016-2017
		Pooja Bhalla	Sociology	Meenakshi Thapan	2011	2016-2017
		K.M. Ziyauddin	Sociology	Tulsi Patel	2005	2016-2017
		Nirdosh Kumar	Sociology	Tulsi Patel	2011	2016-2017
		Sumbul Farah	Sociology	Deepak Mehta	2008	2016-2017
		Rekha Konsam (W)	Sociology	Roma Chatterji	2008	2016-2017

3.4.5	**Details of research papers per teacher in the Journals notified on UGC website during the last five years**	Data to be provided in API format with ISBN/ISSN *See appendix 3.4.5*		
3.4.6	**Details of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years**	Data to be provided in API format with ISBN/ISSN *See appendix 3.4.6*		
3.4.7	**Bibliometrics of the publications during the last five years based on average citation index in Google Scholar/Scopus/ Web of Science or**	Total number of journal citations received by publications in Google Scholar, SCOPUS, Web of Science, Indian Citation Index, indexed journals during last five years	NA	

		PubMed/ Indian Citation Index/Indexed Journals			
			Total number of publications in Google Scholar, SCOPUS, Web of Science, Indian Citation Index, indexed journals during last five years (from 2012-13 to 2012-17)	NA	
3.4.8	**Bibliometrics of the publications during the last five years based on Scopus/ Web of Science – h-index of the university**		Total Number of overall citations NA		H- index of the Department NA

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Key Indicator 3.5 Consultancy

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3.5.2	**Revenue generated from consultancy during the last five years**	Names of the consultants	Name of consultancy project	Consulting/Sponsoring agency with contact details	Revenue generated (amount in rupees)	Total revenue generated in rupees
		NA	NA	NA	NA	NA

3.5.3	**Revenue generated from corporate training by the institution during the last five years Documents:**	Names of the teacher-consultants	Title of the corporate training program	Agency seeking training with contact details	Revenue generated (amount in rupees)	Number of trainees	Total revenue generated in rupees

		NA	NA	NA	NA	NA	NA

Supporting Documents Required: Please provide one audited statement of account indicating the revenue generated through consultancy.

Key Indicator 3.6 Extension Activities

3.6.2	**Number of awards and recognition received for extension activities from Government / recognised bodies during the last five years**	Name of the activity	Name of the Award/ recognition	Name of the Awarding government/ recognised bodies	Year of the Award
		Trusteeship	Trustee	Krishna Murti Foundation	2012
		Course Committee of Sociology	Convenor	CBSE	2015
3.6.3	**Number of extension and outreach programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during the last five years**	Name of the extension and outreach programs	Number of extension and outreach programs	Name of the collaborating agency: Non- government, industry, community with contact details	
		Preparation of audio visual teacher education and enrichment program	1	Rishi Valley Institute of Educational Resources	

3.6.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years	Name of the activity	Name of the scheme	Year of the activity	Number of teachers participating in such activities	Number of students participating in such activities
		NA	NA	NA	NA	NA

		Key Indicator 3.7 Collaboration					
3.7.1	**Number of Collaborative activities for research, faculty exchange, student exchange per year**	Title of the collaborative activity	Name of the collaborating agency with contact details	Source of financial support	Year of collaboration	Duration	Nature of the activity
		See Appendix 3.7.1					
3.7.2	**Number of linkages with institutions/industries for internship, on-the job training, project work, sharing of research facilities etc. during the last five years**	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Year of commencement	Duration(From-to)	Nature of linkage
		NA	NA	NA	NA	NA

		Supporting Documents Required: Please provide documents for linkages with institutions/ industries					
3.7.3	**Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)**	**Organisation with which MoU is signed**	**Name of the institution/ industry/ corporate house**	**Year of signing MoU**	**Duration**	**List the actual activities under each MoU**	**Number of students/t eachers participat ed under MoUs**
		Leiden University	The Netherlands	2016	5years	Organize workshops, seminars and publish books and articles	ALL
		Xaingtan University	Hunan China	In Progress			
		Supporting Documents Required: Please provide documents for linkages with institutions/ industries *See Appendix 3.7.3*					

Criterion IV – Infrastructure and Learning Resources

Key Indicator 4.1 Physical facilities

Metric No. (as per NAAC Manual)	**Description** (as per NAAC Manual, July 2017, for Reference purposes)	**Data Requirement from Department** (For Academic years 2012-13 to 2016-17)	**Academic Years 2012-13 to 2016-17**				
			2012-13	**2013-14**	**2014-15**	**2015-16**	**2016-17**

4.1.1	Facilities for teaching - learning available in Dept./centre as per minimum requirements of statutory bodies	Facilities	Available in Department/ Centre				
		Classroom(only number and size in mtr. / square)	Total - 3 2 classroom-11x7 mt 1 classroom-7x5 mt				
		Laboratories (only number and size in mtr. / square)	NOT AVAILABLE				
		Computing instruments (only number)	34				
4.1.3	% of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.	Facilities	Number of Classrooms /Seminar Hall/ Smart class room				
		Classrooms with LCD	NIL				
		Classrooms with Wi-fi/LAN	03				
		Seminar halls with ICT facilities	01				
		Total No. Of classroom and seminar Hall in the department	04				
Key Indicator - 4.2 Library as a Learning Resource							
4.2.7	E-content developed by teachers 1. e-pathshala 2. For CEC (undergraduate) 3. For SWYAM	Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e-content	Number of platforms on which e-content has been developed by teachers	

	4. For other MOOCS platform **For NPTEL/ NMEICT/ other Government facilities** **5. For institutional LMS** **Options:** **1. any 5 of above** **2. any 4 of above** **3. any 3 of above** **4. any 2 of above** **5 None of the above** **Opt Any One**	**5 None of the above**		

	Key Indicator 4.3 IT infrastructure			
4.3.2	**Student- Computer ratio in Dept./Centre**	**No. of working computers**	**Total no. of students**	
		34	209	
4.3.4	**Facilities for e-content development such as Media centre, Recording facility Lecture Capturing System (LCS)**	No; If Yes Mention the names of the e-content development facilities (Nature of Media Centre, Recording facility ;Date of Installation)		

CRITERION V: STUDENT SUPPORT AND PROGRESSION

Key Indicator - 5.1 Student Support

Metric No.	Description (as per NAAC Manual, July 2017, for Reference purposes)	Data Requirement from Department (For Academic years 2012-13 to 2016-17)	Academic Years 2012-13 to 2016-17

(as per NAAC Manual)			2012-13	2013-14	2014-15	2015-16	2016-17
5.1.1	**Average percentage of students benefited by scholarships and free-ships provided by the Government during the last five years**	Number of students benefited	JRF-44 SRF-07	JRF-20 SRF-08	JRF-10 SRF-11	JRF-24 SRF-20	JRF-23 SRF-14
		Total no of student	116	111	108	117	111
5.1.2	**Average percentage of students benefited by scholarships, free-ships, etc. provided by the University besides government schemes during the last five years**	Number of students benefited	23	30	27	20	28
		Name of the scheme with contact information	1. M.S.A. RAO MEMORIAL MERIT BOOK GRANT 2. NATONAL SCHOLARSHIP M.A. PREVIOUS and M.A FINAL 3. VEENA DUA MEMORIAL SCHOLARSHIP 4. RAJIV GHANDHI SCOLARSHIP 5. SHRI SHIV LAL SAWHNEY SCHOLARSHIP 6. KRISHNA RAJ SUMMER FELLOWSHIP				
5.1.3	**Number of capability enhancement and development Scheme (Total number in last five years)**	1.Guidance for competitive examinations					
		2. Career Counselling	YES				
		3. Soft skill development					
		4. Remedial coaching	YES				
		5. Language lab					
		6. Bridge courses					
		7. Yoga and Meditation					
		8. Personal Counselling					
			YES				
		Options: **7 or more of the above**					

		Any 6 of the above				
		Any 5 of the above				
		Any 4 of the above				
		Any 3 of the above				

Please provide
1. Name of the capability enhancement scheme
   a) Tutorial is a comprehensive scheme that engages with individual student
   b) Remedial Coaching
2. Year of implementation: 1968
3. Number of students enrolled: ALL
4. Name of the agencies involved with contact details: No external agencies involved.

5.1.4	**Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the University during the last five years**	Number of students who have passed in the competitive exam	NA	NA	NA	NA	NA
		Number of students placed	NA	NA	NA	NA	NA
		Name of the scheme	NA				

| **Key Indicator - 5.2 Student Progression** |||||||

5.2.1	**Average percentage of placement of outgoing students during the last five years**	Name of the employer with contact details	NA	NA	NA	NA	NA
		Number of students placed	NA	NA	NA	NA	NA
		Total no. of outgoing students who opted for campus placement	NA	NA	NA	NA	NA
5.2.2	**Percentage of student progression to higher education (previous graduating batch)**	Number of students proceeding from	NA				
		UG to PG	NA	NA	NA	NA	NA
		PG to MPhil	09	10	07	07	08
		PG to PhD	NA	NA	NA	NA	NA

		MPhil to PhD	09	02	03	11	02
		PhD to Post doctoral					
		Total No. of final year students Post Graduate: M.A M.Phil:NA Ph.D:NA	M.A-62	M.A-54	M.A-73	M.A-64	M.A-78
5.2.3	**Average percentage of students qualifying in state/ national/ international level examinations during the last five years (eg: NET/SLET/GATE/GMAT/CAT / GRE/TOEFL/Civil Services/State government examinations)**	Number of students selected to	No data available				
		NET	NA	NA	NA	NA	NA
		SLET	NA	NA	NA	NA	NA
		GATE	NA	NA	NA	NA	NA
		GMAT	NA	NA	NA	NA	NA
		CAT	NA	NA	NA	NA	NA
		GRE	NA	NA	NA	NA	NA
		TOEFL	NA	NA	NA	NA	NA
		CIVIL SERVICES	NA	NA	NA	NA	NA
		STATE GOVERNMENT EXAMINATIONS	NA	NA	NA	NA	NA
		Please provide some exemplary documentary evidence from students/alumni data base					
		Total number of students who appeared in National/ International exams	NA	NA	NA	NA	NA

Key Indicator-5.4 Alumni Engagement

5.4.2	**Alumni contribution during the last five years**	Alumni contribution during the last five years	NA	NA	NA	NA	NA

		Options: A. ≥ 100 Lakhs B. 50Lakhs - 100 Lakhs C. 20 Lakhs - 50 Lakhs D. 5 Lakhs - 20 Lakhs E. <5 Lakhs					
		Name of the alumnus/ alumni association:	NA	NA	NA	NA	NA
		Quantum of contribution:	NA	NA	NA	NA	NA
		Documents required · Annual audited statements of accounts · Alumni association audited statements					
5.4.3	**Number of Alumni Association /Chapters meetings held during the last five years**	Number of alumni association meetings	NA	NA	NA	NA	NA
		Dates of meetings	NA	NA	NA	NA	NA

Criterion VI: Governance, Leadership and Management

Key Indicator - 6.3 Faculty Empowerment Strategies

Metric No. (as per NAAC Manual)	Description (as per NAAC Manual, July 2017, for Reference purposes)	Data Requirement from Department (For Academic years 2012-13 to 2016-17)	Academic Years 2012-13 to 2016-17				
			2012-13	2013-14	2014-15	2015-16	2016-17

6.3.4	Number of teachers attending professional development programme Viz. Orientation programme, Refresher course, Short term course, Faculty Development Programme	Orientation programme	NA	NA	NA	NA	NA
		Refresher course	NA	NA	NA	NA	NA
		Short Term Course	NA	NA	NA	NA	NA
		Faculty Development Programme	NA	NA	NA	NA	NA

Supporting Documents Required: Reports of the Human Resource Development Centres (UGC- ASC or other relevant centres);

Criterion VII – Institutional Values and Best Practices

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric No. (as per NAAC Manual)	Description (as per NAAC Manual, July 2017, for Reference purposes)	Data Requirement from Department (For Academic years 2012-13 to 2016-17)	Academic Years 2012-13 to 2016-17				
			2012-13	2013-14	2014-15	2015-16	2016-17
		7.1.1 Gender Equity					

7.1.1.1	Number of gender equity promotion programs organized by the Department during the last five years	Number of gender equity promotion programs	NA	NA	NA	NA	NA

Supporting Documents Required: Please provide
Title of the programme,
Duration (From – To), and Number of participants

7.1.2.1	Percentage of power requirement of the department met by the renewable energy sources	Power requirement met by renewable energy sources	Total power requirement
		NA	NA

7.1.2.6	Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years	Expenditure on green initiatives and waste management excluding salary component	Annual expenditure excluding salary component of the department
		NA	NA

7.1.3	Differently abled (Divyangjan) Friendliness Resources available in the department	Item	Value
		1. Physical facilities	**YES**
		2. Provision for lift	**YES**
		3. Ramp / Rails	**YES**
		4. Braille Software/facilities	**YES**
		5. Rest Rooms	**YES**
		6. Scribes for examination	**YES**
		7. Special skill development for differently abled students	**NO**
		8. Any other similar facility (Specify)	**NO**

Options:
A. 7 and more of the above

			B. At least 6 of the above C. At least 4 of the above D. At least 2 of the above E. None of the above				
			Supporting Documents Required: Please provide Photos and Videos (Physical facilities, Provision for lift, Ramp/ Rails, Braille Software/, Facilities, Rest Rooms, Scribes for examination, Special skill development for differently abled students, Any other similar facility) *See Appendix 7.1.3*				

7.1.4 Inclusion and Situatedness

7.1.4	**Number of specific initiatives to address locational advantages and disadvantages during the last five years**	Number of initiatives to address locational advantages and disadvantages	NA	NA	NA	NA	NA
		Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)	NA	NA	NA	NA	NA

7.1.5 Human Values and Professional Ethics

7.1.5	**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**	(Yes)

7.1.5	**Display of core values in the institution and on its website**	(Yes)	
7.1.5	**The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**	(Yes)	
7.1.5	**The Department offers a course on Human Values and professional ethics.**	(No)	
7.1.5	**The Departmental functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions.**	(Yes)	

7.1.5	**Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**	Title of the Programme/Activity	**NA**	**NA**	**NA**	**NA**	**NA**
		Duration (From-to)	**NA**	**NA**	**NA**	**NA**	**NA**
		Number of participants	**NA**	**NA**	**NA**	**NA**	**NA**

Supporting Documents Required:
Please provide

University code of conduct for students
University code of conduct for teachers
Handbooks, manuals and brochures on human values and professional ethics.
Report on the student attributes facilitated by the Department

7.1.5	**Department organizes national festivals and birth / death anniversaries of the great Indian personalities.**	(Yes)	**Supporting Documents Required**: Please provide a description of efforts of the Department organizing national festivals and birth / death anniversaries of the great Indian personalities

- **M.N Srinivas Centenary Celebrations 26th February, 2016**
- **Hanipou Jadonang, Memorial Lecture the Manipur Freedom Fighter**

| 7.1.5 | The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions | (Yes). | **Supporting Documents Required**:

Please provide a description of efforts of the Institution towards maintains of complete transparency in its financial, academic, administrative and auxiliary functions in not more than 100 words.

The University audits our accounts under the CAS program annually. A Report of the same is sent to the UGC. An advisory committee appointed by the UGC reviews the academic performance of the Department annually. The Department conducts all administrator work through committees which are formally constructed by the Department staff council. The Department is committed to complete transparency in all aspects of its functioning. |
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