



**UNIVERSITY OF DELHI**  
**FINANCE-X**  
**Administrative Block**  
**Delhi-11007**

**File No.: Fin.-X/Non-NET/Fellowship/2024-25**

**Dated: 21.11.2024**

To

**Deans/HODs/Faculties/Departments/Centres**  
University of Delhi – 110007

**Subject: Release of Outstanding Non-NET Fellowships for M.Phil./Ph.D. Students and Fellowships Related to Other Funding Agencies**

**Madam/Sir,**

This is to inform you that the UGC provides a monthly grant for the disbursement of Non-NET fellowships to students pursuing Ph.D./M.Phil. at the University of Delhi. As per our records, it has been observed that students are not submitting their fellowship claims regularly and often submit them in bulk after a significant delay. Consequently, this results in long-standing outstanding fellowships and increases the likelihood of fund lapses if not claimed on time.

In this regard, you are requested to direct the students of your department to submit their outstanding claims, if any at the earliest. It must also be ensured that all claims are submitted to the Finance branch not later than **15th December 2024**, along with a justification for the delay, duly authorized/attested by the Head of the respective department. This will be the final opportunity to submit claims for the period ending **31.10.2024**. **No claims will be entertained after this date under any circumstances.**

**Please note that only M.Phil. students not availing of any other fellowship from other sources may submit their fellowship/contingency claims.**

Additionally, all other fellowship bills/documents related to other funding agencies must be submitted to the Finance Branch monthly and not accumulated over two to three months or more. Heads of departments are kindly requested to ensure timely review and signature of student claims, enabling them to submit the documents to the Finance Branch promptly.

Your cooperation in this matter is highly appreciated.

This communication may be treated as **MOST URGENT**.

Yours sincerely,

**Section Officer**  
**(Finance-X)**